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## Google Cloud Certified - Professional Google Workspace Administrator

Google Google-Workspace-Administrator

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## QUESTION NO: 1

Your company recently acquired an organization that was not leveraging Google Workspace. Your company is currently using Google Cloud Directory Sync (GCDS) to sync from an LDAP directory into Google Workspace. You want to deploy a second instance of GCDS and apply the same strategy with the newly acquired organization, which also has its users in an LDAP directory. How should you change your GCDS instance to ensure that the setup is successful? (Choose two.)

- A. Provide your current GCDS instance with admin credentials to the recently acquired organization's LDAP directory.
- B. Add an LDAP sync rule to your current GCDS instance in order to synchronize new users.
- C. Set up exclusion rules to ensure that users synced from the acquired organization's LDAP are not, suspended.
- D. Set up an additional instance of GCDS running on another server, and handle the acquired organization's synchronization.
- E. Upgrade to the multiple LDAP version of GCDS.

**ANSWER: C D**

## QUESTION NO: 2

You are supporting an investigation that is being conducted by your litigation team. The current default retention policy for mail is 180 days, and there are no custom mail retention policies in place. The litigation team has identified a user who is central to the investigation, and they want to investigate the mail data related to this user without the user's awareness.

What two actions should you take? (Choose two.)

- A. Move the user to their own Organization Unit, and set a custom retention policy
- B. Create a matter using Google Vault, and share the matter with the litigation team members.
- C. Create a hold on the user's mailbox in Google Vault
- D. Reset the user's password, and share the new password with the litigation team.
- E. Copy the user's data to a secondary account.

**ANSWER: B C**

## QUESTION NO: 3

The Director of your Finance department has asked to be alerted if two financial auditors share any files outside the domain. You need to set an Admin Alert on Drive Sharing.

What should you do?

- A. Create a Google Group that has the two auditors as members, and then create a Drive DLP Rule that is assigned to that Group.
- B. Create a Content Compliance rule that looks for outbound share notifications from those two users, and Bcc the Director on those emails.
- C. Create two Drive Audit Alerts, one for each user, where the Visibility is “Shared Externally,” and email them to the Director.
- D. Check the Admin Console Dashboard Insights page periodically for external shares, and notify the Director of any changes.

**ANSWER: C**

## QUESTION NO: 4

You are a Workspace Administrator with a mix of Business Starter and Standard Licenses for your users. A Business Starter User in your domain mentions that they are running out of Drive Storage Quota. Without deleting data from Drive, what two actions can you take to alleviate the quota concerns for this user? (Choose two.)

- A. Add other users as “Editors” on the Drive object, thus spreading the storage quota debt between all of them.
- B. Manually export and back up the data locally, and delete the affected files from Drive to alleviate the debt.
- C. Make another user the “Owner” of the Drive objects, thus transferring the storage quota debt to them.
- D. Perform an API query for large storage drive objects, and delete them, thus alleviating the quota debt.
- E. Move the affected items to a Shared Drive. Shared Drives transfer ownership of the drive item to the domain itself, which alleviates the quota debt from that user.

**ANSWER: C E**

## QUESTION NO: 5

Your-company.com recently bought 2500 Chrome devices and wants to distribute them to various teams globally. You decided that enterprise enrollment would be the best way to enforce company policies for managed Chrome devices. You discovered that Chrome devices currently end up in the top-level organization unit, and this needs to change to the organizational unit of the device administrator.

What should you do?

- A. Change Enrollment Permissions to only allow users in this organization to re-enroll existing devices.
- B. Change Enrollment Controls to Place Chrome device in user organization.
- C. Change Enrollment Controls to Keep Chrome device in current location.
- D. Change Enrolment Permissions to not allow users in this organization to enroll new devices.

**ANSWER: B**

## QUESTION NO: 6

Your client is a 5,000-employee company with a high turn-over rate that requires them to add and suspend user accounts. When new employees are onboarded, a user object is created in Active Directory. They have determined that manually creating the users in Google Workspace Admin Panel is time-consuming and prone to error. You need to work with the client to identify a method of creating new users that will reduce time and error.

What should you do?

- A. Install Google Cloud Directory Sync on all Domain Controllers.
- B. Install Google Workspace Sync for Microsoft Outlook on all employees' computers.
- C. Install Google Cloud Directory Sync on a supported server.
- D. Install Google Apps Manager to automate add-user scripts.

**ANSWER: C**

## QUESTION NO: 7

HR informs you that a user has been terminated and their account has been suspended. The user is part of a current legal investigation, and HR requires the user's email data to remain on hold. The terminated user's team is actively working on a critical project with files owned by the user. You need to ensure that the terminated user's content is appropriately kept before provisioning their license to a new user.

What two actions should you take? (Choose two.)

- A. Extend the legal hold on the user's email data.
- B. Move project files to a Team Drive or transfer ownership.
- C. Rename the account to the new user starting next week.
- D. Delete the account, freeing up a Google Workspace License.
- E. Assign the terminated user account an Archive User license.

**ANSWER: B E**

## QUESTION NO: 8

A company wants to distribute iOS devices to only the employees in the Sales OU. They want to be able to do the following on these devices:

What two steps are required before configuring the device policies? (Choose two.)

- A. Turn on Advanced Mobile Management for the domain.
- B. Turn on Advanced Mobile Management for Sales OU
- C. Set up Device Approvals.

- D. Set up an Apple Push Certificate.
- E. Deploy Apple Certificate to every device.

**ANSWER: B D**

## QUESTION NO: 9

Your organization is preparing to deploy Workspace and will continue using your company's existing identity provider for authentication and single sign-on (SSO). In order to migrate data from an external system, you were required to provision each user's account in advance. Your IT team and select users (~5% of the organization) have been using Workspace for configuration and testing purposes. The remainder of the organization can technically access their accounts now, but the IT team wants to block their access until the migrations are complete. What should your organization do?

- A. Remove Google Workspace license to prevent users from accessing their accounts now.
- B. Suspend users that the organization does not wish to have access.
- C. Add the users to the OU with all services disabled.
- D. Use Context-Aware Access to simultaneously block access to all services for all users and allow access to all services for the allowed users.

**ANSWER: C**

## QUESTION NO: 10

A company using Google Workspace has reports of cyber criminals trying to steal usernames and passwords to access critical business data. You need to protect the highly sensitive user accounts from unauthorized access.

What should you do?

- A. Turn on password expiration.
- B. Enforce 2FA with a physical security key.
- C. Use a third-party identity provider.
- D. Enforce 2FA with Google Authenticator app.

**ANSWER: B**