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Contracts**

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QUESTION NO: 1

With Desktop File Sync (DFS) enabled, which of the following tasks are available for business users? Note: There are 3 correct answers to this question

- A. Copy a document from a previously executed agreement
- B. Automatically populate document properties fields in contract documents (Missed)
- C. Compare versions of documents in Microsoft Word (Missed)
- D. Use the clause library (Missed)
- E. Use the Microsoft Word "Save As" function to upload a new document version

ANSWER: B C D

QUESTION NO: 2

What document is created when you export a contract workspace to SAP ERP?

- A. Operational contract
- B. Scheduling agreement
- C. Framework agreement
- D. Purchase order

ANSWER: A

QUESTION NO: 3

Which unique ability is provided to system users who are assigned to the Contract Administrator system group?

- A. Ability to update notification preferences for other users
- B. Ability to act as the workspace owner where they are a team member
- C. Option to create a stand-alone dForm that is NOT part of a contract workspace
- D. Permission to change system parameters through the Administration page

ANSWER: D

QUESTION NO: 4

What is the correct flow when the project owner creates a contract compliance in an SAP Ariba system ...

- A.** 1. Contract terms
2. Contract approval and publishing
3. Contract
- B.** 1. Contract workspace
2. Contract approval and publishing
3. Issue purchase order
4. Contract
- C.** 1. Contract workspace
2. Contract approval and publishing
3. Contract terms
4. Contract
- D.** 1. Contract workspace
2. Contract terms
3. Contract approval and publishing
4. Contract

ANSWER: D

QUESTION NO: 5

Where are styles defined and where is style mapping performed?

- A.** Styles are defined in Microsoft Word
Style mapping is applied in Microsoft Word
- B.** Styles are defined in Ariba Contract Management
Style mapping is applied in Microsoft Word
- C.** Styles are defined in Microsoft Word
Style mapping is applied in Ariba Contract Management
- D.** Styles are defined in Ariba Contract Management
Style mapping is applied in Ariba Contract Management

ANSWER: D

QUESTION NO: 6

Access controls can be used to restrict user access to which of the following elements? Note: There are 3 correct answers to this question

- A.** Tasks
- B.** Documents (Missed)

- C. Contract workspaces (Missed)
- D. Message boards
- E. Folders (Missed)

ANSWER: B C E

QUESTION NO: 7

Which of the following activities are recommended before you upload the Main Agreement? Note: There are 3 correct answers to this question

- A. Bookmark the document (Missed)
- B. Create styles in Microsoft Word (Missed)
- C. Complete document cleansing (Missed)
- D. Set the document properties
- E. Add conditions to the document

ANSWER: A B C

QUESTION NO: 8

What is SAP Ariba's best practice for contracts documents that contain similar text in the clauses?

- A. Whenever possible, reword similar clauses to create a standard clause used in multiple agreements
- B. Decide on the best constructed clause and use the other clauses as alternate or fallback clauses
- C. Clauses for documents should NOT be changed because they were approved by the legal department
- D. Use a condition to insert the right clause into the document when the workspace is created

ANSWER: A

QUESTION NO: 9

Which of the following activities can you perform in a contract workspace? Note: There are 2 correct answers to this question

- A. Assign tasks to team members (Missed)
- B. Update contact information of a supplier
- C. Assign conditions to documents

D. Assign due dates to tasks (Missed)

ANSWER: A D

QUESTION NO: 10

What Ariba document types can be stored on the Documents tab in a contract workspace? Note: There are 2 correct answers to this question

- A. Supplier profile questionnaire (Missed)
- B. Sourcing surveys
- C. Supplier Performance Management projects
- D. Analytical reports (Missed)

ANSWER: A D