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QUESTION NO: 1

Brown and Green have a concept for a new survey measuring instrument based on their many years in the Civil Survey field. They want to establish a business to raise capital, design, manufacture, and market this new instrument. Both Brown and Green are well established, are in their mid-50s, and have no family members who would be prepared to take over the business when they are ready to retire in about 10 years.

If Brown and Green had assets and needed to raise money for their new venture, which form of business might make it easier to obtain a bank loan?

- A. A joint venture because they would not have to personally guarantee the loan.
- B. A corporation because they would not have to personally guarantee the loan.
- C. A partnership because they would not have to personally guarantee the loan.
- D. Either a corporation or partnership as long as they personally guaranteed the new business loan; although generally, a corporation has more flexibility.

ANSWER: D

Explanation:

Either a corporation or partnership as long as they personally guaranteed the new business loan; although generally, a corporation has more flexibility. A lender assesses a new venture's ability to repay, available security, and the financial strength of the people behind the business. Because a start-up has little or no operating history, its assets alone may not provide sufficient security for the requested financing. A personal guarantee from Brown and Green gives the lender a contractual right to seek repayment from them personally if the business does not meet its loan obligations. Their established personal assets therefore strengthen the credit application regardless of whether the operating business is organized as a partnership or a corporation.

A corporation will often offer greater flexibility for this venture because it is a separate legal entity, can issue shares to raise equity capital, and has continuing existence independent of its original owners. Those features can assist with future investment, ownership changes, and eventual sale or succession planning. Incorporation does not, however, eliminate a start-up lender's practical expectation that principal owners guarantee borrowing. The Government of Canada discusses personal guarantees as a common form of security in business financing, and Ontario explains that corporations have a legal existence separate from their owners. See [Canada Small Business Financing Program](#) and [Ontario: Start, run and change a corporation](#).

QUESTION NO: 2

Why are soft skills important?

- A. Because getting along with colleagues is more important than doing good work.
- B. Because they enable meaningful interactions and build trust among colleagues.
- C. Because they make you appear easily influenced and therefore useful in a conflict.
- D. Because your employer is more likely to overlook your mistakes if you are likable.

ANSWER: B

Explanation:

Because they enable meaningful interactions and build trust among colleagues. In engineering and technology practice, technical knowledge must be applied through professional relationships: practitioners need to communicate information clearly, listen to client and team needs, coordinate work, address concerns constructively, and contribute to sound decisions. These abilities help people understand one another's responsibilities and constraints, which supports reliable collaboration and more effective project delivery.

Trust is especially important where work affects public safety, clients, employers, contractors, regulators, and multidisciplinary teams. Meaningful, respectful communication makes it more likely that relevant information, risks, and

professional concerns will be raised and understood in time. It also supports accountability, appropriate delegation, and productive resolution of workplace issues. Soft skills therefore complement, rather than replace, technical competence: they allow a professional to use technical expertise effectively with other people and within an organization.

This aligns with OACETT's professional expectations that members act with integrity, uphold the public interest, and practise in a professional manner. Professional conduct depends in part on maintaining respectful and trustworthy working relationships. See OACETT's [by-laws and regulations](#) and the [OACETT Code of Ethics](#).

QUESTION NO: 3

Brown and Green have a concept for a new survey measuring instrument based on their many years in the Civil Survey field. They want to establish a business to raise capital, design, manufacture, and market this new instrument. Both Brown and Green are well established, are in their mid-50s, and have no family members who would be prepared to take over the business when they are ready to retire in about 10 years.

What form of business would the two entrepreneurs choose if they wanted the easiest and lowest-cost way to get it off the ground?

- A. A corporation
- B. A sole proprietorship
- C. A partnership
- D. A joint venture

ANSWER: C

Explanation:

A partnership is the appropriate choice because it is a business arrangement through which two people can carry on business together and share its profits. For Brown and Green, it provides a comparatively straightforward and low-cost way to combine their civil-survey expertise, contribute capital, and begin developing and marketing the instrument without the formal incorporation process and ongoing corporate administration. Ontario's *Partnerships Act* recognizes a partnership as the relationship between persons carrying on business in common with a view to profit, which directly fits their proposed venture. The partners can also use a written partnership agreement to define their respective capital contributions, management authority, profit sharing, responsibilities for design and manufacturing decisions, and an orderly process for retirement or dissolution in approximately 10 years. This flexibility is especially useful where the owners expect to be actively involved for a defined period and do not anticipate passing the enterprise to family successors. A business name may need to be registered if they operate under a name other than their own names; Ontario explains the registration process for a business name at [Ontario's business-name registration guidance](#). The governing statutory framework is available in the [Ontario Partnerships Act](#).

QUESTION NO: 4

What are the two main types of physical health and safety incidents?

- A. Injury and disease.
- B. Physical health and mental health.
- C. A recoverable condition and injury.
- D. A chronic condition and disease.

ANSWER: A

Explanation:

Injury and disease. is correct because physical workplace health and safety incidents are commonly understood through their immediate and longer-term effects on a worker's body. An injury is harm resulting from an incident or exposure, such as

a cut, burn, fracture, or strain. Disease refers to an occupational illness or disorder that develops because of workplace exposure or conditions, often over time. Examples include respiratory disease associated with hazardous airborne substances, occupational dermatitis, or noise-induced hearing loss.

This distinction is important in professional practice because effective health and safety management must address both acute events and chronic exposures. Employers and workplace parties need to identify hazards, implement controls, provide training, and report or investigate work-related harm as required. In Ontario, the Occupational Health and Safety Act establishes duties intended to protect workers' health and safety, while Ontario's workplace injury and illness prevention resources emphasize recognizing and controlling hazards that can cause either injuries or occupational diseases. Considering both injury and disease supports a complete approach to prevention, rather than focusing only on accidents with immediate visible consequences.

See Ontario's [Occupational Health and Safety Act](#) and the Canadian Centre for Occupational Health and Safety's information on [occupational diseases](#).

QUESTION NO: 5

What are ethics?

- A. Written rules created and enforced by the authority of a government and the courts.
- B. Beliefs about right and wrong that an individual develops internally.
- C. The beliefs of a society or group as to what is right and wrong within the context of that society or group.
- D. The concept of what is fair and equitable, so that everyone gets treated the same way in the same situation.

ANSWER: C

Explanation:

The beliefs of a society or group as to what is right and wrong within the context of that society or group accurately describes ethics. Ethics are shared standards used by a community, organization, profession, or society to assess conduct and guide decisions about responsible behaviour. In professional practice, ethical expectations extend beyond an individual's personal views: they establish common obligations that support integrity, accountability, fairness, competence, and protection of the public.

For engineering and applied-science professionals, these shared expectations are expressed through professional codes and regulatory requirements. OACETT's professional framework emphasizes the duty of members and certificate holders to practise responsibly and in a manner that maintains public confidence. This makes ethics especially important when decisions affect public safety, clients, employers, colleagues, and the environment. A shared ethical standard allows professionals to identify their responsibilities even where a situation is not addressed by a specific law or technical procedure.

The distinction is important for IEPPE practice: personal moral beliefs may influence a person's choices, but professional ethics are the standards recognized by the relevant professional group and the public it serves. See [OACETT](#) and Ontario's [O. Reg. 275/90](#) for the regulatory context governing OACETT certificate holders.

QUESTION NO: 6

Brown and Green have a concept for a new survey measuring instrument based on their many years in the Civil Survey field. They want to establish a business to raise capital, design, manufacture, and market this new instrument. Both Brown and Green are well established, are in their mid-50s, and have no family members who would be prepared to take over the business when they are ready to retire in about 10 years.

What form of business would they choose if they wanted to ensure their personal assets would be available when they are ready to retire?

- A. A limited liability partnership
- B. A partnership

- C. A sole proprietorship
- D. A corporation

ANSWER: D

Explanation:

A corporation is the appropriate choice because incorporation creates a legal entity that is separate from Brown and Green personally. The corporation can own the intellectual property, enter contracts, borrow funds, manufacture and sell the instrument, and incur business obligations in its own name. As shareholders, Brown and Green generally have limited liability: their financial exposure is normally limited to the amount they invest in the corporation, helping preserve personal retirement assets if the venture does not succeed.

This structure also suits a business that will need capital and a planned exit in roughly 10 years. Ownership can be represented by shares, which may be issued to investors to raise capital and later sold to a purchaser. That allows the business itself to continue after Brown and Green retire without requiring a family member to assume the business.

Limited liability is not absolute. Owners or directors may still have personal responsibility where they personally guarantee borrowing, commit wrongdoing, or become liable under particular statutory duties. Nonetheless, for ordinary commercial risks associated with developing, producing, and marketing the instrument, a properly operated corporation offers the intended separation between business liabilities and personal assets. Ontario's incorporation guidance is available from [Ontario.ca](https://www.ontario.ca), and the governing framework is the [Business Corporations Act](#).

QUESTION NO: 7

Which workplace skill requires an individual to be comfortable with ambiguity and change?

- A. Teamwork.
- B. Flexibility and adaptability.
- C. Initiative.
- D. Critical thinking.

ANSWER: B

Explanation:

Flexibility and adaptability is the workplace skill most directly concerned with functioning effectively when circumstances are uncertain, priorities shift, or established methods change. An adaptable engineering or technology professional can assess a new situation, adjust their approach, learn unfamiliar tools or procedures, and continue to work constructively without requiring every detail to be known in advance. This includes being receptive to revised requirements, new technologies, organizational changes, and evolving safety or regulatory expectations.

In professional practice, change is routine: a project scope may be revised, a client may provide new information, equipment may be updated, or an unexpected field condition may require a different solution. Flexibility helps an individual respond calmly and practically, while adaptability supports learning and applying an effective response in the changed circumstances. These behaviours promote reliable technical work and support sound professional judgment when there is no simple, predetermined path forward.

This interpretation is consistent with Canada's Skills for Success framework, which recognizes adaptability as an essential skill for responding to changing workplace demands. OACETT also emphasizes competent, ethical professional practice in serving the public and maintaining professional standards. See [Government of Canada: Skills for Success](#) and [OACETT Code of Ethics](#).

QUESTION NO: 8

What does a surety generally pay the owner if the contractor fails to execute the contract?

- A. A guarantee of full payment for all losses regardless of the cost
- B. The financial costs for calling for new tenders and the associated delay
- C. A guarantee of 75% of full payment for all losses regardless of the cost
- D. The estimated project value minus the cost of the bid bond
- E. The additional cost of awarding the contract to another acceptable bidder, up to the bid bond amount

ANSWER: E

Explanation:

Where a bidder is awarded a contract but fails to execute it, the relevant security is ordinarily a bid bond. The surety's obligation is not an unlimited indemnity for every loss or a pre-set percentage of project cost. Instead, subject to the bond's stated penal sum and its terms, the surety generally compensates the owner for the additional cost of obtaining a replacement contract. This is commonly measured as the difference between the defaulting bidder's tender price and the price the owner must pay to contract with another acceptable bidder, together with any amounts properly recoverable under the bond. The purpose is to preserve the financial reliability of the competitive tender process: bidders should submit prices only when they are prepared to enter the contract if selected. The exact amount, procedure, and available remedies depend on the bond wording, tender documents, and the owner's procurement process; therefore, the bond limit remains an essential constraint. This distinction is important because a bid bond responds to failure to enter into the contract, whereas performance security addresses obligations after a contract has been executed. Guidance on the role of surety bonds is available from the [Surety Association of Canada](#) and the [Canadian Construction Documents Committee](#).

QUESTION NO: 9

Two technologists incorporate a company to manufacture a specialized monitoring device. A lender requires each founder to personally guarantee the company's operating loan. The company later defaults on the loan.

Which statement is most accurate?

- A. The founders have no personal exposure because a corporation is always solely responsible for its debts.
- B. The founders are personally liable only if they acted dishonestly in operating the company.
- C. The personal guarantees may make the founders liable to the lender despite incorporation.
- D. The lender must first dissolve the corporation before seeking payment from the founders.

ANSWER: C

Explanation:

Incorporation normally creates a legal entity separate from its shareholders, and shareholders generally have limited liability for corporate obligations. However, a personal guarantee is an important exception. By signing the guarantee, each founder has agreed to be personally responsible to the lender according to its terms if the corporation defaults.

The corporate form may still protect the founders from many ordinary business obligations, but it does not eliminate liabilities they have personally undertaken. Before giving a guarantee, owners should understand its scope and obtain appropriate legal and financial advice.

QUESTION NO: 10

What is one possible action of the Discipline Committee when a member is found to be guilty of professional misconduct or incompetence?

- A. Do nothing.
- B. Revoke membership.

C. Advise the member not to pay their next annual dues.

D. All of the options.

ANSWER: B

Explanation:

Revoke membership. is correct because removal of a person's membership is within the type of serious disciplinary sanction available after a finding of professional misconduct or incompetence. In OACETT disciplinary terminology, this consequence may be described as expulsion from the Association; in practical terms, revoking membership communicates the same outcome: the individual is no longer permitted to hold OACETT membership or the associated professional designation.

This authority is important to OACETT's statutory duty to regulate its members and protect the public interest. A discipline process does more than assess whether conduct fell below required professional or ethical standards. Once misconduct or incompetence is established, it can impose an outcome proportionate to the seriousness of the finding. Ending membership is an available outcome for grave circumstances because it prevents a member from continuing to represent themselves as belonging to the Association while subject to that sanction.

The governing legislative framework for OACETT is the [Ontario Association of Certified Engineering Technicians and Technologists Act, 1984](#). OACETT's governance materials also describe the Association's regulatory structure and professional-accountability responsibilities: [OACETT Governance](#).

QUESTION NO: 11

What is the purpose of using a process or approach for solving ethical problems?

A. A process or approach provides those who disagree with the end decision a way to identify their areas of disagreement.

B. A process or approach provides a way to defend ethical decisions if the decisions turn out to be wrong.

C. A process or approach provides a technology professional with weak ethical decision-making skills with a crutch.

D. A process or approach provides a structure or framework that allows both analytical skills and ethical imagination to be used to the fullest.

ANSWER: D

Explanation:

A process or approach provides a structure or framework that allows both analytical skills and ethical imagination to be used to the fullest. Ethical problems in professional practice often involve incomplete information, competing duties, technical consequences, public safety, organizational pressures, and the interests of multiple affected parties. A structured approach helps the professional identify the ethical issue, obtain relevant facts, recognize stakeholders, consider applicable professional obligations, develop reasonable alternatives, and assess the likely consequences before acting. This makes ethical judgment more deliberate, transparent, and defensible as a professional decision.

Importantly, a framework does not replace professional judgment or mechanically produce an answer. Rather, it creates a disciplined way to apply analysis while also using ethical imagination: the ability to see impacts that may not be immediately obvious, anticipate harms, and identify responsible courses of action. This supports the OACETT expectation that technicians and technologists act with integrity, protect the public interest, and uphold the profession's standards. OACETT's governance materials, including its Code of Ethics, establish the professional context for these obligations. See [OACETT By-law and Code of Ethics](#) and [OACETT](#).

QUESTION NO: 12

Mike is an OACETT C. Tech. He works for a municipal government in their infrastructure department. He is responsible for designing and approving the sewage and water management systems in new residential developments. Mike is currently revising the design for the sewage and water management system for a

development that is six months behind schedule due to a series of worker and materials shortages. The developer is also experiencing severe financial pressures, as a result of cost over runs caused by the shortages. As he is revising the sewage and water management system designs, Mike notices a flaw in the water catchment system built around a small lake that is a key selling feature of the residential development. The design flaw means that, while the relevant standards are still met, in severe rainfall events the catchment system will be very susceptible to flooding. The flooding may in turn make the area dangerous for the residents using the park and recreational area around the lake. Mike brings this design flaw to the attention of his manager. His manager then schedules a meeting with the developer to discuss the design flaw. The developer indicates that the design cannot be changed due to budget constraints and existing commitments to the present design. Mike's manager then communicates this to Mike. He directs Mike to stamp the designs. What should Mike do in this situation?

If Mike chooses to stamp the designs, what would the main issue be when it comes to professional practice?

- A. Conduct or an act relevant to the practice of engineering technology that, having regard to all the circumstances, would reasonably be regarded by technology professionals as disgraceful, dishonourable, or unprofessional.
- B. Failure to make responsible provision for complying with applicable statutes, regulations, standards, codes, by-laws, and rules in connection with work being undertaken by or under the responsibility of the practitioner.
- C. Undertaking work the practitioner is not competent to perform by virtue of their training and experience.
- D. Failure to act to correct or report a situation that the practitioner believes may endanger the safety or the welfare of the public.

ANSWER: D

Explanation:

"Failure to act to correct or report a situation that the practitioner believes may endanger the safety or the welfare of the public" is the main professional-practice issue. Mike has identified a design condition that he believes could create dangerous flooding during severe rainfall, particularly affecting people using the lake's adjacent park and recreation area. The fact that the proposed design meets minimum applicable standards does not remove his professional obligation once he has formed a reasonable belief that public safety or welfare may be endangered. Cost pressure, delay, and a manager's instruction do not displace that duty.

Mike initially acted appropriately by raising the issue with his manager. However, stamping the design after being told that the known risk will not be addressed would mean proceeding without taking effective action to correct the hazard or report it through an appropriate channel. Ontario's professional-misconduct regulation expressly identifies failure to correct or report a situation believed to endanger public safety or welfare as professional misconduct. The applicable text is available through [Ontario Regulation 36/02](#). This duty is also consistent with OACETT's ethical framework, which requires practitioners to place public safety, health, and welfare foremost; see [OACETT Association Documents](#).

QUESTION NO: 13

You are a member of OACETT, a principal in XYZ Company and also a member of a city council. The city council approves appropriations for projects undertaken by the city. One such project is an energy conservation project with a large potential reduction in energy costs. XYZ Company has established a good reputation in the energy conservation field. XYZ Company has submitted a proposal to the city council to provide services for this project under consideration.

Six months after resigning from city council, you receive a call from a council member asking you to review a competitor's project documents for free. What OACETT Code of Ethics principle applies here?

- A. Conduct yourself with fairness, courtesy, and good faith towards clients, colleagues, and others.
- B. Act with integrity towards clients or employers, maintain confidentiality, and avoid a conflict of interest, but where such conflict arises, fully disclose the circumstances without delay.
- C. Present clearly to employers and clients the possible consequences if professional decisions or judgments are overruled or disregarded.
- D. Promote public knowledge and appreciation of engineering and applied science technology.

ANSWER: B

Explanation:

“Act with integrity towards clients or employers, maintain confidentiality, and avoid a conflict of interest, but where such conflict arises, fully disclose the circumstances without delay” is the applicable principle. The former councillor is being asked to assess documents belonging to a competing proponent in a municipal project for which the former councillor’s own company has submitted a proposal. That relationship creates a real or reasonably perceived conflict between the duty to provide an impartial professional review and the company’s commercial interest in the outcome. The fact that the request occurs six months after resignation, and that the review is requested without payment, does not remove the conflict or the appearance that confidential information or prior influence could be used to benefit a bidder.

Professional integrity requires recognizing the competing interests before accepting the assignment. It also requires safeguarding the competitor’s project information and promptly disclosing all relevant circumstances to the appropriate parties if a conflict exists. Disclosure allows the city to make an informed decision about whether an independent reviewer should instead be retained. OACETT’s ethical obligations emphasize integrity, confidentiality, and the avoidance and disclosure of conflicts as essential safeguards for public confidence in professional practice. See OACETT’s [Association Documents](#) and Ontario Regulation 941’s [Code of Ethics provisions](#).

QUESTION NO: 14

Which of the following are ways to discharge a contract?

- A. Performance, agreement, or frustration
- B. Undue influence, duress, or misrepresentation
- C. Injunction, specifications, or liquidated damages
- D. Injunction, mistake, or duress

ANSWER: A

Explanation:

Performance, agreement, or frustration correctly identifies established ways in which contractual obligations can come to an end. Discharge by performance occurs when each party completes the obligations promised under the contract. For example, a consultant who delivers the agreed design work and a client who pays the agreed fee will ordinarily have performed the contract, bringing their respective primary obligations to an end.

Discharge by agreement reflects the parties’ freedom to mutually alter or end their legal relationship. This may occur through a new agreement, such as a mutual release, provided the agreement is legally effective and supported by the requirements applicable to contract variation or termination.

Frustration applies where an unforeseen event, occurring without fault of either party, makes performance impossible, illegal, or fundamentally different from what was originally undertaken. In Ontario, the common-law doctrine is supplemented by statutory rules governing the consequences of frustration. These concepts are important in professional practice because project obligations, procurement arrangements, and service agreements must be assessed according to the contract terms and the legal effect of events affecting performance. See the Ontario [Frustrated Contracts Act](#) and the Government of Canada’s [contract-law overview](#).